



KAUTILYA INSTITUTE OF TECHNOLOGY & ENGINEERING

(Approved by AICTE, New Delhi Affiliated to Rajasthan Technical University, Kota)

ISI – 16, RIICO Institutional Complex, Kautilya Circle, Sitapura, Jaipur – 302022
Ph.:0141-2770364, 2771740, 2274351, 2770199. Fax: 0141-2771740; Website: www.kautilya.net E-mail: info@kautilya.net

TENDER FORM (FOR SECURITY SERVICES)

1	Name of Firm providing Security Services		
2	Name of Tenderer with Photo ID with DOB		
3	Permanent Address		
	Office Address		
4	Contact No.	Mobile	
		Tele Phone	
		E.Mail	
5	Satisfied Client list	1	
		2	
		3	
6	PAN		
7	RST/CDT NO./GST		
8	Experience	Institution	Years
9	Name of any known person (if any) working in college		
	Tender Document Fees Rs. 500/- (Non-Refundable)	Total Rs. 2000/-	Cash/Cheque/D.D.
10	Earnest Money Deposit Rs. 1500/- (Refundable)		Cash/Cheque/D.D.

Note:- Kindly send the tender form in sealed envelope only latest by 09th June 2017.

I am interest in providing Security Services on terms & conditions attached herewith and give my consent without any coercion.

Signature of Tenderer



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TERMS & CONDITIONS FOR BIDDING TO PROVIDE SECURITY SERVICES.

1. Providing 10 Security guards for 12 hours daily duty. The college shall provide free food and boarding facility.
2. The security agency shall be responsible for giving salaries to their security guards and provide uniform and other fringe benefits as prescribed by labor department. The college shall make payment for the security services on receiving monthly bill.
3. Overall control and supervision of the security staff will remain under the administrative control of Kautilya Institute of Technology & Engineering.
4. Security agency shall provide list of security guards along with their ID and police verification report in respect of the security guards with in a period of 3 months from the date of signing of MOU.
5. Replacement of the security personnel by the security agency in case any security person proceeds on leave or absence for some other reasons without any extra charges. Security agency will be responsible for ensuring presence of 10 security guards in the college campus.
6. Security agency shall be responsible for any security lapses and college may impose appropriate penalty for the same on the security agency. Absence of security personnel without their suitable replacement shall attract penalty which may be double the amount of deficit in security persons.
7. College authority shall bring the security lapses to the notice of security agency for remedial measures.
8. Tenure of security agreement shall be 12 months. In case of unsatisfactory services, college can terminate the agreement immediately.
9. Ceremonial Dress/Uniform shall be provided to the security personal by the security agency on special occasions.
10. It will be sole responsibility of the bidding firm to pay all applicable taxes as per government norms.
11. Security guards shall be responsible for safety and security of the campus and maintaining records of men, materials, equipments & vehicles.
12. Security guards will follow instructions given to them regarding maintenance of law & order, peace & harmony of the campus.