

Kautilya Institute of Technology & Engineering

S.No.	Title	Detail				
1	Event Name					
2	Event Type	Seminar/Conference/Technical Event/Cultural Event/Workshop/Guest Lecture/Placement /Industrial Visit/Others(if any)				
3	Venue					
4	Date	From:	To:			
5	Sub-event (if any)					
6	Applicable for students:	Branch	Semester			
7	Sponsors	KITE/Others	Amount	Sponsorship for		
8	Guest Detail	Name	Invited as(Judge/Special Guest/Chief Guest/Key Speaker/Other)			
9	Organising Committee	Employee Name	Role of Employee			
		Student Name	Branch	Semester	Role	
10	Expenses Detail	Expenses Head	Date	Amount	Remarks	

(HOD)